

The changes to the Neurodevelopmental (ND) Service referral process is grounded in the need for a comprehensive understanding of several key aspects of neurodevelopmental disorders. These include speech and language development, socio-communication skills, sensory and motor profiles, learning potential and differences, and emotional well-being. Collaboration with all services involved in the child's care is essential for this holistic approach.

Currently, the diagnosis rate for ADHD, ASD, or both is 50%, meaning that half of the children and young people seen in the clinic should not have been placed on the ND waiting list. These cases should have been redirected to alternative services during the triage process.

The ND Service recognises that its role begins at the “front door.” This approach is not about restricting access but ensuring that children and young people receive timely assessments and interventions, even if these services are provided outside of the ND pathway.

To enhance this process, the ND Service has redesigned the referral process and introduced a new referral pack. This pack includes all the necessary information to make informed decisions about accepting a child or young person for assessment. The new referral process will take effect from **1st December 2024**, and referrals using the electronic referral form will no longer be accepted.

All required forms must be completed and submitted via email to Childrensspoa.Cav@wales.nhs.uk. To avoid delays in triaging referrals, please ensure all forms are submitted in a single email with the subject line: “**ND Referral Pack for ‘XX’.**”

All questionnaires are available on the **Cardiff and Vale Neurodevelopmental Website**: <https://cavyoungneurodevelopment.wales/>.

Guidance for Specific Referrers

Education, Social Services, and Council Staff

Required forms to be completed by appropriate member of school staff (ALNCo, class teacher, pastoral staff etc.):

- ND Service Referral Form
- School Questionnaires:
 - SNAP Teacher Questionnaires
 - School Report Form
 - Checklist for Social Communication Difficulties

Forms to be completed by Parents/Carers:

- Developmental History Form
- SNAP Parent Questionnaire
- Parent Carer Questionnaire
- Checklist for Social Communication Difficulties

To avoid delays in triaging referrals, please ensure all forms are sent in a single email.

GPs

GP referrals to the ND Service will continue as per the current process, made through WAP/WCCG. Upon referral:

Parents/Carers will receive parent questionnaires and school questionnaires. Parents will be asked to liaise with the school to complete the school questionnaires.

Required forms:

- Developmental History Form
- SNAP Parent Questionnaire
- Parent Carer Questionnaire
- Checklist for Social Communication Difficulties
- SNAP Teacher Questionnaires
- School Report Form

Once all questionnaires are returned, the referral will be triaged.

Health Visiting, School Health Nurses, EWMH clinical staff, CLA Nursing / Medical

Referrals to the ND Team should be made internally through PARIS.

Parents/Carers will receive parent and school questionnaires and must liaise with the school to complete them.

Home-Schooled Children/Young People

Forms to be completed by Parents/Carers:

- ND Service Referral Form
- Developmental History Form
- SNAP Parent Questionnaire
- Parent Carer Questionnaire
- Checklist for Social Communication Difficulties

For Children and Young People Already on the ND Waiting List

Parents/Carers will be contacted to complete the relevant questionnaires and liaise with schools to ensure the school questionnaires are completed.



<p>Contact Us Form</p> 	<p>Frequently Asked Questions</p> 
<p>Neurodevelopment Website</p> 	<p>Community Connectors</p> 

